



Regulatory Compliance & Energy Operations Specialist

Location	Hybrid (with flexible travel to NH, MA, VT)
Role	Regulatory Compliance & Energy Operations Specialist
Contract Type	Regular - Full-time

Role Summary:

The Regulatory Compliance & Energy Operations Specialist is primarily responsible for ensuring Great River Hydro's (GRH) on-going compliance with North American Electric Reliability Corporation (NERC) and Independent System Operator-New England (ISO-NE) requirements. This includes physical and cyber security, employee training, and engineering requirements, etc. This is achieved by leading and collaborating with multiple teams, internally and externally. The position reports to GRH's legal counsel.

This role travels as needed to GRH offices and facilities located in Massachusetts, New Hampshire, and Vermont. Limited overnight and out of the region travel could be required.

Responsibilities

- Manages GRH's NERC and ISO-NE compliance program, including ensuring compliance with applicable reliability standards and operating procedures, and preparing for and leading GRH's response to NERC and Northeast Power Coordinating Council (NPCC) audits;
- Oversees all efforts and activities to maintain compliance with NERC and ISO-NE requirements, including leading and coordinating internal teams to produce associated data and evidence, and verify compliance work at GRH facilities;
- Manages compliance with Federal Energy Regulatory Compliance (FERC) and NERC security policies and procedures;
- Monitors NERC and ISO-NE standards and regulatory requirements, understands and summarizes regulatory impacts on GRH's operations, communicates internally, and responds to regulatory agency requests;
- Monitors industry trends related to security and reliability while providing internal updates and compliance recommendations;
- Manages internal compliance database and systems;
- Develops and maintains documentation, processes and procedures to maintain compliance with NERC and ISO-NE requirements;
- Oversees internal regulatory compliance training program and ensures



- assignments of necessary training; and
- Performs other job-related duties as assigned.

Qualifications

- Relevant work experience in a compliance environment (power generation or hydropower experience is a plus) to align with role level and responsibilities;
- Bachelor's Degree in Business, Engineering, Communications or related discipline preferred, additional experience required in lieu of degree;
- Prior project management experience a plus -- pursuing a PMP upon hire is an option;
- Previous experience with NERC reliability standards and ISO-NE operating procedures preferred;
- Experience interacting with state or federal regulatory agencies and an understanding of regulatory processes and procedures;
- Excellent attention to detail and a commitment to communication and organization;
- Demonstrated ability to prioritize tasks and manage multiple projects concurrently;
- Previous experience developing technical documents, processes, and procedures;
- Ability to organize, document and track issues from inception to resolution;
- Ability to analyze and solve problems, combined with strong decision-making skills;
- Excellent time management and organizational skills with a proven ability to meet deadlines;
- Excellent PC skills, including MS office with an emphasis on Excel and SharePoint; and
- Ability to oversee and protect confidential information.

Work Environment & Physical Requirements:

The work environment and physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and/or listen. The employee is frequently required, sometimes for extended periods, to sit. This role routinely uses standard office equipment such as computers, phones, printers/copiers, etc. The employee must occasionally lift and/or move objects up to 15 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus. The noise level in the work environment is usually quiet to moderate.

Direct inquiries related to this posting to:Katie Hayes, Human Resources

