



Operations Supervisor

Location	Wilder, VT
Role	Operations Supervisor
Contract Type	Regular, Full-time

General Information

This position works almost exclusively in an office environment, and may involve some off hour supervision. This position will report to the Operations Manager.

Responsibilities

- Operator Supervision (12 Union Hydro Operators);
- Responsible for ensuring annual training requirements are completed;
- Responsible for day-to-day activities in 24/7 operations center;
- Building work schedules for a rotating shift per the Collective; Bargaining Agreement;
- Oversee and coordinate training of new Hydro Operators
- Ensure Great River Hydro LLC. Operations remains compliant with the North American Electric Reliability Corporation standards, Federal Energy Regulatory Commission and the Independent System Operator of New England regulations and policies;
- Responsible for making sure Great River Hydro LLC. Operations policies and procedures are followed;
- Participate in water management and outage management decisions and planning;
- Involved in reservoir management at a high level;
- Involved in long-term and short-term outage management related to river conditions and long-term capacity and water conveyance needs.

Qualifications and Education

- High School diploma required;
- 2+ years prior power plant operations experience, and/or a two-year technical degree in a related field preferred;
- Previous supervisory experience a plus;
- Demonstrated leadership skills;
- Knowledge of power plant operations is desired;
- Basic MS Office applications Outlook, Word and Excel;
- Ability to master and apply fundamentals of computer operations;
- Excellent mathematical skills and strong attention to detail;
- Excellent oral and written communication skills;
- Knowledge of telephone and email etiquette;
- Able to work effectively in a team environment as well as independently;
- Be capable of multitasking and prioritizing;
- Good documentation skills.

This position requires candidates to work in an office environment, and to have and maintain a valid driver's license.